Fireflies.ai

Connect Fireflies.ai with an API key to import its meeting transcripts, speakers, and attendees into Alchemer Voice for analysis. Access is read-only: nothing is written to Fireflies.

Set up

Before you begin

- A Fireflies.ai API key.
- The **Manage connections** permission in Alchemer Voice. See Roles and permissions.

Steps

1. In Alchemer Voice, go to **Admin > Connections**.
2. Under **Call recording**, find **Fireflies.ai** and click **Connect**.
3. In the **Connecting Fireflies.ai** window, follow the **find your key here** link to the Fireflies integrations page and copy your API key.
4. Paste the key into **API Key** and click **Connect**.

If the key is accepted, the card shows **Syncing...** and then **Connected**. Otherwise you see "Fireflies could not be connected." and nothing is saved. Check the key and try again.

What's imported

Alchemer Voice checks Fireflies every 5 minutes. The first sync imports the last 90 days of meetings. Each meeting is imported with its transcript, speakers, and attendees, then analyzed. Meetings without a recorded duration are skipped.

Troubleshooting

- **Authentication failed:** Fireflies rejected the key, for example because it was regenerated. Click **Disconnect**, then **Connect** with a new key.
- **Setup error:** Try connecting again. If it keeps happening, contact Alchemer Support.
- **Syncing...:** The first import is still running.

To stop importing, click **Disconnect**. Conversations already imported stay in Alchemer Voice.

Permissions

Connecting Fireflies.ai requires the **Manage connections** permission. See Roles and permissions.

If you need help, contact Alchemer Support.

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