Virtual Incentives Authorization

Overview

The Alchemer Virtual Incentives integration uses **Basic Authentication** to authenticate. This authentication method requires an API username and API password provided by Virtual Incentives.

Virtual Incentives API Credentials

What You Need
- Virtual Incentives API Username
- Virtual Incentives API Password

How to Get Your Virtual Incentives API Credentials

1. Steps for creating/getting API credentials
Virtual Incentives API credentials are created and managed within your Virtual Incentives account by your account administrator. If you do not have access to API credentials, contact Virtual Incentives Support or your program administrator to request them.

2. Add IP addresses to allow list
Next, you must add the below IP addresses within Virtual Incentives. You only need to add the IP addresses for regions you plan to run the integration in. So, if you are a US based company, there is no need to add EU IP addresses.

US:

- `52.40.200.248`
- `52.39.10.61`
- `52.26.59.155`

EU:

- `108.129.66.83`
- `54.73.116.155`
- `63.33.233.130`

Authenticate Virtual Incentives in Alchemer

After obtaining your Virtual Incentives API credentials, add them to the Alchemer Virtual Incentives integration. Credentials are securely stored in Alchemer and can be reused across multiple workflow actions.

How to Authenticate

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1. Start a New Authentication

- Inside any Virtual Incentives integration action, select **New Authentication**.

2. Enter Your Virtual Incentives Credentials

- Provide the following:
    - API Username
    - API Password

3. Save Your Authentication

- Select **Create**.
- Once created:
    - The authentication is saved and can be reused for all Virtual Incentives workflow actions.
    - You only need to update it if your API credentials change or expire.

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