

Alchemer Dashboard Permissions Overview

Dashboard license types and permissions

The chart below describes how licenses map to access and capabilities in Alchemer Dashboard. If you have questions about licensing, please contact us.

Alchemer Dashboard includes the following license types:

- Consumer
- Creator
- Stakeholder

Understanding license types

Each license type determines what a user can see and do within Dashboard:

- **Creators** can build, edit, and manage dashboards, charts, and data sources.
- **Consumers** can view, filter, interact with, and share dashboards but cannot create or modify them.
- **Stakeholders** are a type of Consumer license designed for scaled access. Stakeholders have the same Dashboard permissions as Consumers (and Collaborators), allowing them to view and interact with dashboards without building or editing them.

Standard vs. advanced dashboard access

The features available for each license type depend on whether your account includes **Standard Dashboard** or **Advanced Dashboard**.

- In **Standard Dashboard**, users can view, filter, drill down, share, and export dashboards based on their license type.
- In **Advanced Dashboard**, additional AI-powered features—such as **AI Highlights** and **Spark**—are available.

Stakeholder access follows the same model:

- Stakeholders can **view and interact with dashboards** in both Standard and Advanced Dashboard.
- If Advanced Dashboard is enabled, Stakeholders can **view AI-generated insights** (such as AI Highlights results) based on shared dashboards and their data access.

How access is controlled

A user's access to data in Dashboard is determined by:

- **Survey Teams:** Control which data a user can see by default

- **Dashboard sharing settings:** Allow Creators to share dashboards or data across teams

Stakeholders must log in to access dashboards and will only see data that has been shared with them or is available to their assigned Team.

How licenses map to Dashboard access

Consumer License Types

- + Collaborator

Creator License Types

- + Full Access
- + Professional

Capabilities	"Standard" Dashboard		"Advanced" Dashboard	
	Consumer	Creator	Consumer	Creator
Build charts with natural language using Spark				✓
Analyze data using AI Highlights				✓
View results of AI Highlights analysis			✓	✓
Create, update, and delete charts and dashboards		✓		✓
Manage data sources and access the data tab		✓		✓
View, filter, & drill down on charts and dashboards	✓	✓	✓	✓
Share and export charts and dashboards	✓	✓	✓	✓
Set alerts on KPIs and schedule dashboard notifications	✓	✓	✓	✓

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