Docusign Initiator for Alchemer Workflow

The Docusign initiator is available for purchase as an add-on. If you are interested in purchasing, please contact us for additional information.

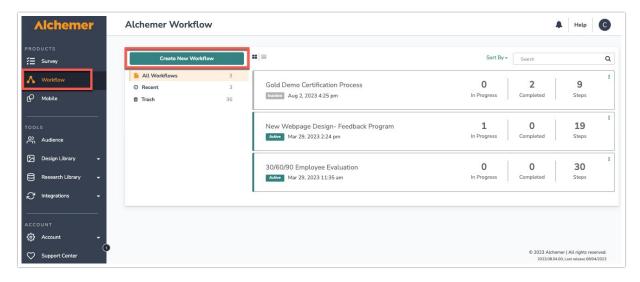
Overview

Alchemer's Docusign initiator is purpose-built to enhance Workflow efficiency and facilitate feedback collection within your business processes. With this integration, events that occur in Docusign can automatically trigger Workflows in Alchemer, enabling you to gather valuable feedback at key touch points.

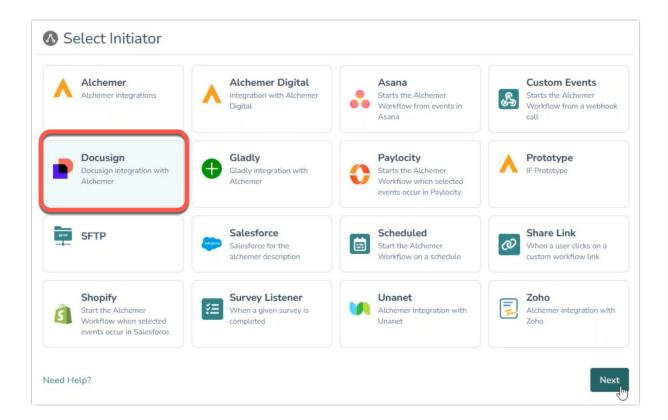
You can initiate workflows from Docusign Connect.

Setup

1. Create a new Workflow.



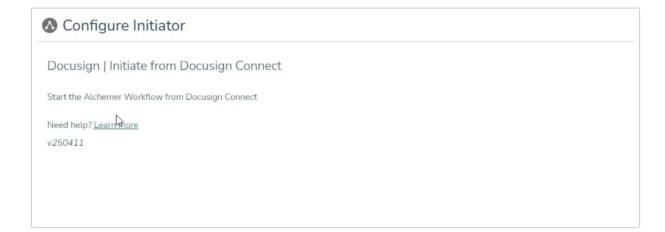
- 2. Name your Workflow.
- 3. After creating a new Workflow, select Docusign as your initiator.



4. Select "Initiate from Docusign Connect" and click the "Next" button.



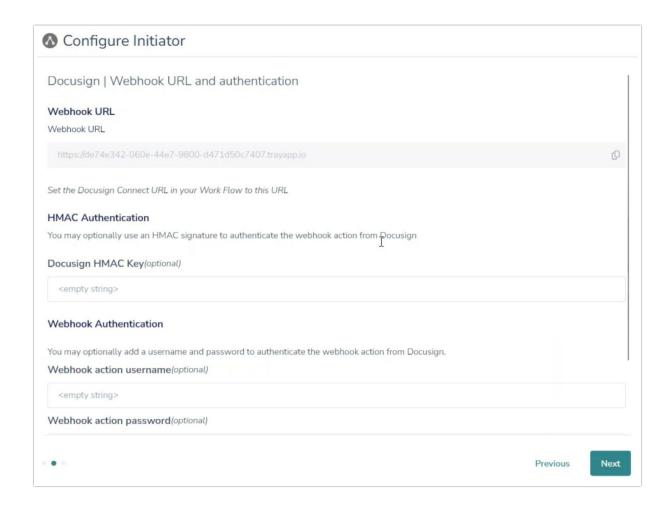
5. Click "Next" on the integration overview screen.



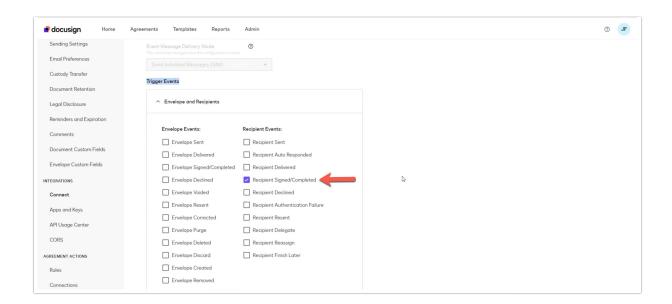
6. Copy the Webhook URL and set the Docusign Connect URL in your Docusign Workflow to it.

You may optionally:

- Use an HMAC signature to authenticate the webhook action from Docusign
- Add a username and password to authenticate the webhook action from Docusign. The
 username and password set here must must match the username and password set in
 your Docusign Connect configuration.

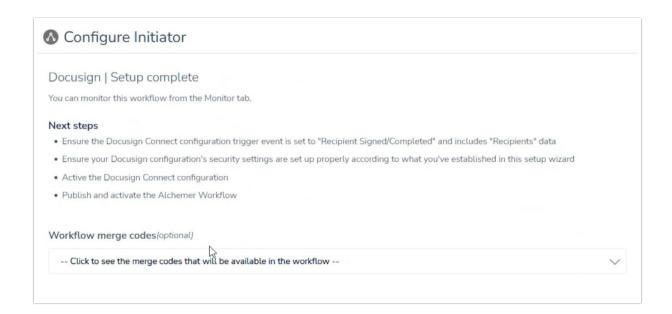


7. Navigate to Docusign Connect. Ensure the Docusign Connect configuration event is set to "Recipient Signed/Completed". Scroll down and select "Recipients" under the Include Data dropdown.





- 8. Ensure your Docusign configuration security settings are set up properly according to what you've established in the workflow initiator setup wizard.
- 9. Activate the Docusign Connect configuration.
- 10. Return to Alchemer Workflow, and click "Save" on the Setup Complete modal.



Merge Codes

When the webhook fires, Docusign will pass the recipient fields to Alchemer Workflow. After

configuring this initiator, you can use these fields in merge codes, logic, and other Workflow features.

For more information on how to use these merge codes in your Workflow, check out this article.

FAQs

- What permissions do I need within Alchemer to set-up and use the Docusign initiator?
- Can multiple Workflows initiate off the same Docusign initiator?
- ▶ This initiator doesn't fit my use cases, or I want to provide feedback to the Alchemer Product Team!

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