

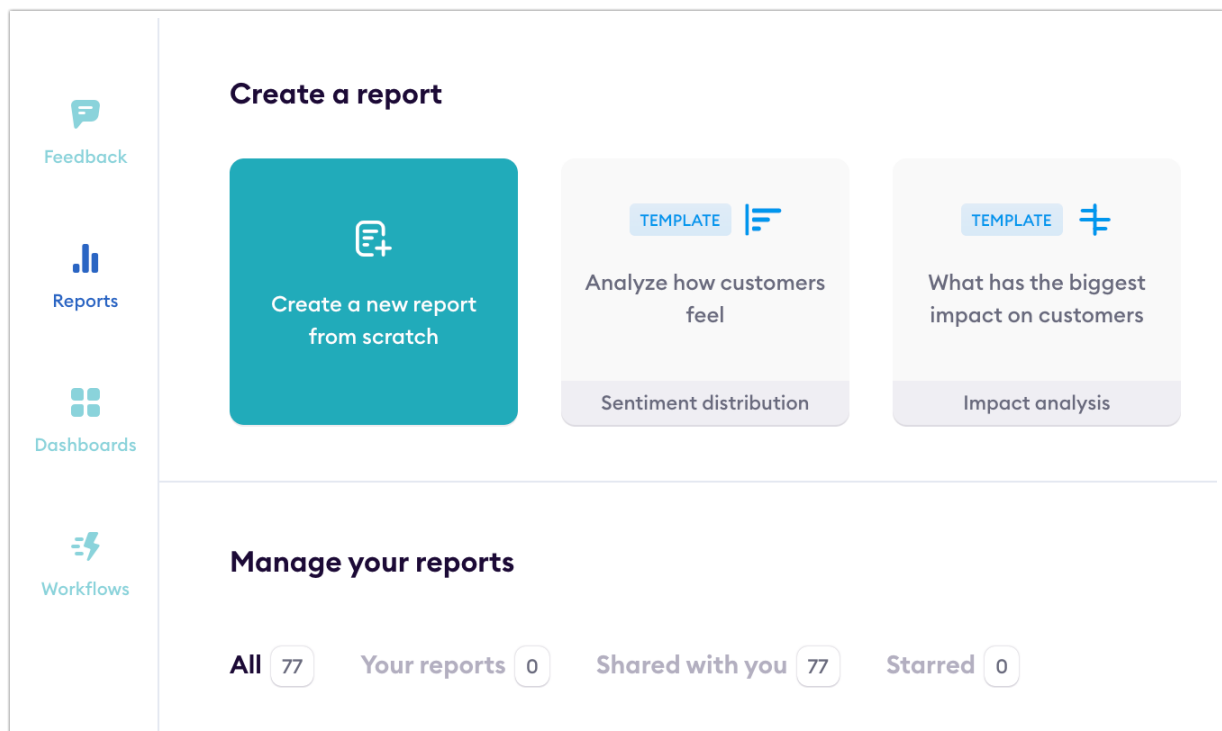
# How to Use Saved Segments Across Alchemer Pulse

## Overview

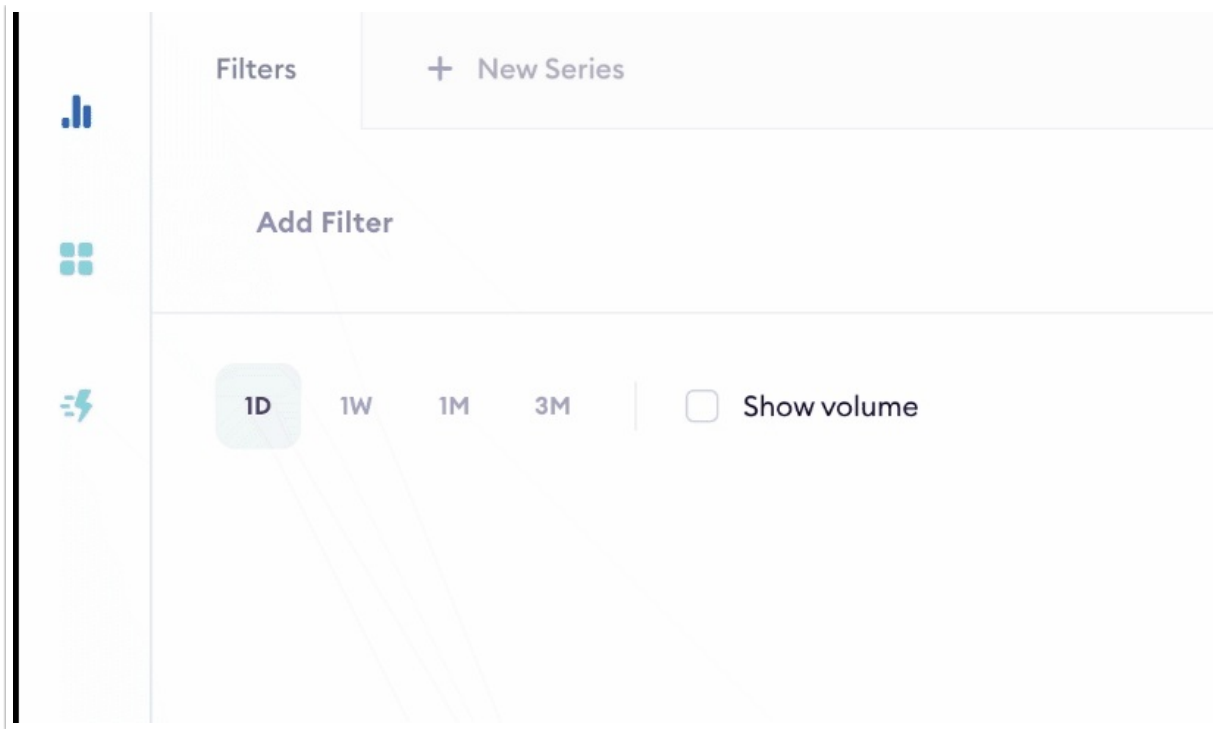
Segments can be used across the platform in different ways. You can filter your Reports as well as Dashboards using one or more Segments.

## Create Reports Using Segments

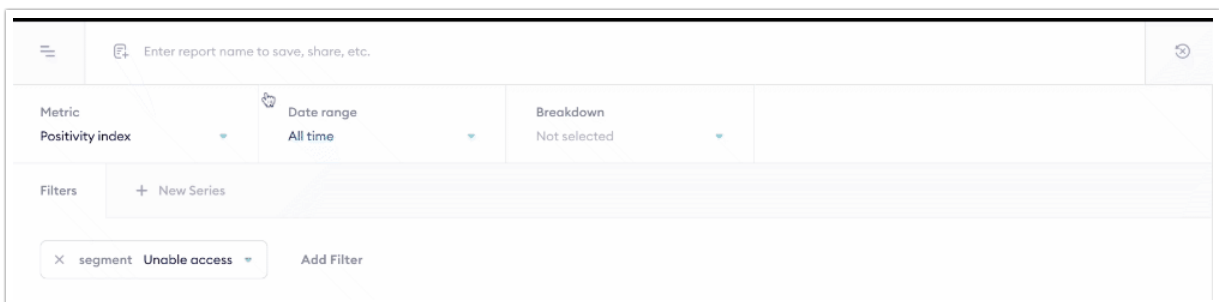
Step 1. Go to the Reports page and select 'Create a new report from scratch'.



Step 2. Click **Add Filter** and then **Segment**. Type the name of the **Segment** in the **Search filters** field or select one of the listed saved **Segments**.



Step 3. Add a name and click **Save Report**.



## Filter Dashboards Using Segments

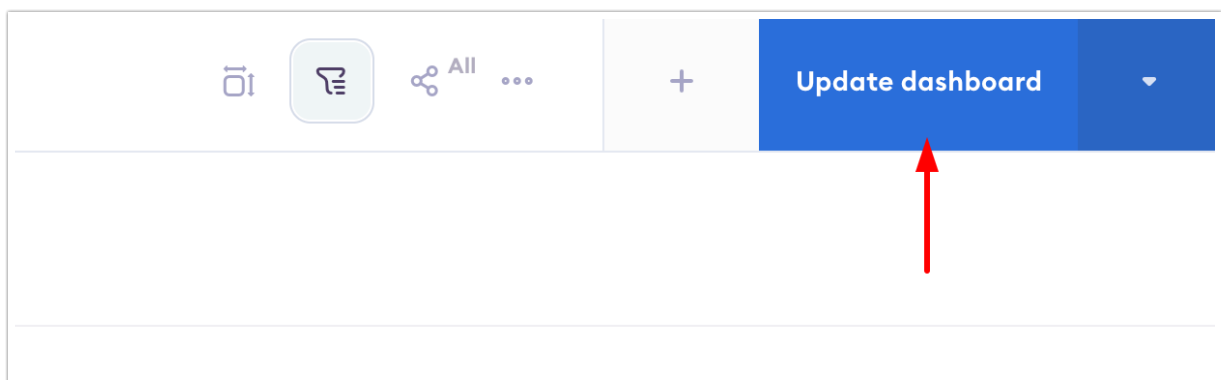
Step 1. Click on the **filter icon** on the top right of the Dashboards page.



Step 2. Click **Add Filter** and then **Segment**. Type the name of the **Segment** in the **Search filters** field or select one of the listed saved **Segments**.

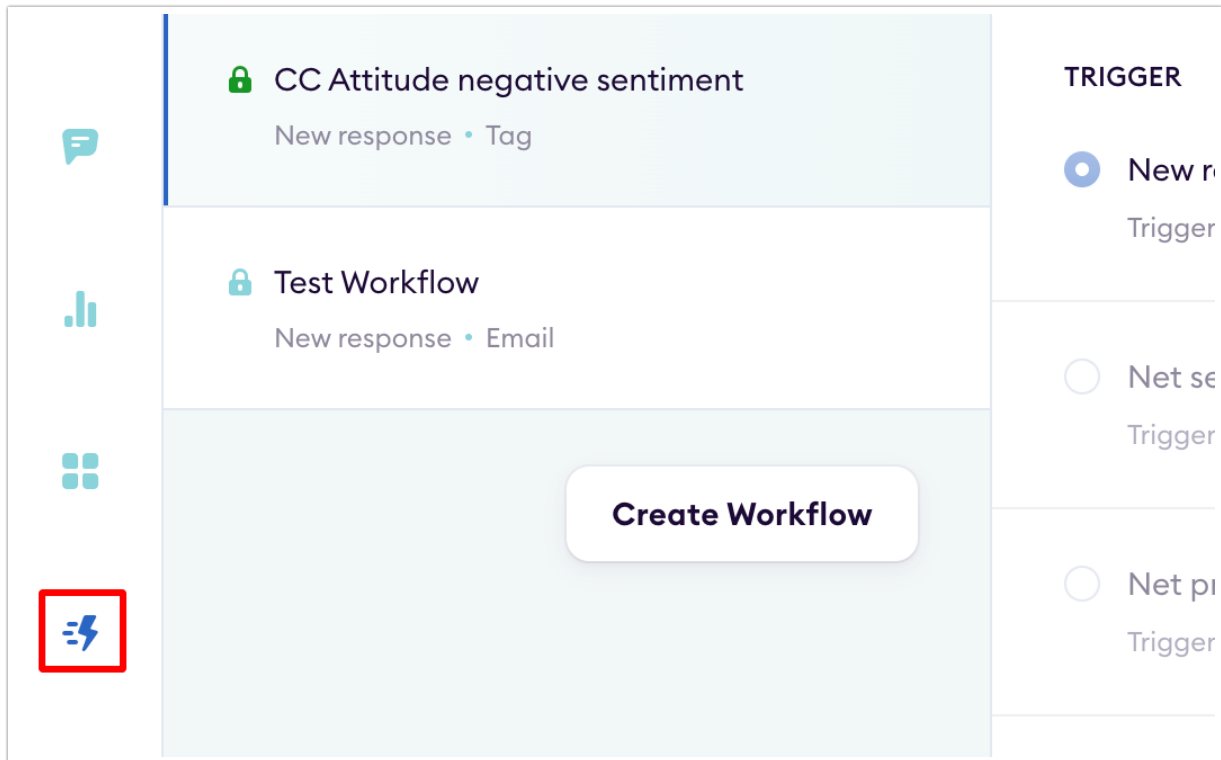


**Step 3.** If you wish to save the new **Filter(s)**, click **Update dashboard** on the top right of the screen.



## Create Workflows using Segments

**Step 1.** Go to the **Workflows** page and click **Create Workflow**.



**Step 2.** In the step where you set the **CONDITIONS**, either search for the word **segments** and select from the dropdown menu that will appear, or click on the **Segments** link on the top right of this page, as shown below.

