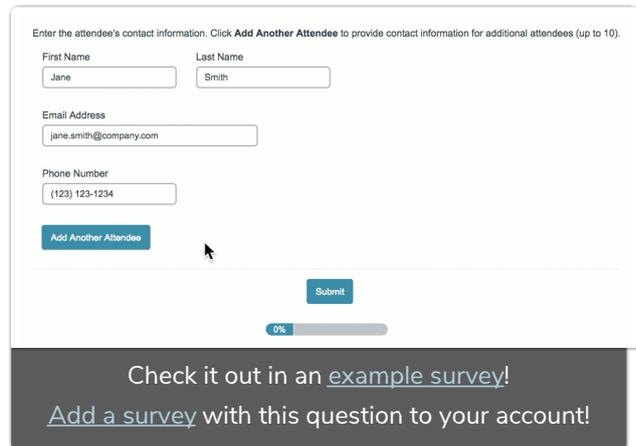


Allow Respondents to Dynamically Add Questions as Needed

Using Alchemer's **Add as Needed** feature you can allow your respondents to answer a given set of questions repeatedly.

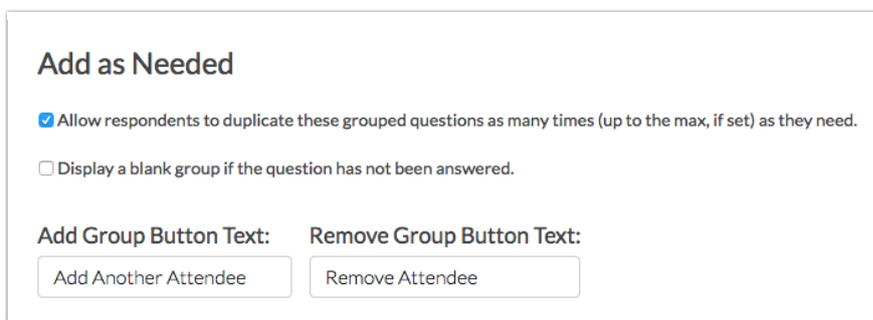
In our example (right), the respondent can dynamically enter the contact information for up to 10 conference attendees. This feature is available in both our Custom Group and Contact Form questions.



The screenshot shows a survey form titled "Enter the attendee's contact information. Click **Add Another Attendee** to provide contact information for additional attendees (up to 10)." The form includes input fields for "First Name" (Jane), "Last Name" (Smith), "Email Address" (jane.smith@company.com), and "Phone Number" ((123) 123-1234). Below these fields is a blue button labeled "Add Another Attendee". At the bottom right of the form is a blue "Submit" button. A progress bar at the bottom indicates 0% completion. Below the form is a dark grey banner with the text "Check it out in an [example survey!](#) Add a [survey](#) with this question to your account!"

Setup

1. To start, decide whether to use either a **Custom Group** or a **Contact Form**.
 - A **Contact Group** is a formatted group of textboxes designed to collect contact information.
 - A **Custom Group** allows you to group questions of different types together. This can include Radio Buttons, Checkboxes, Dropdown Menus, Textboxes, and Essay questions!
2. Set up your **Custom/Contact Group** sub-questions.
3. Once your sub-questions are set up, go to the **Logic** tab.
4. Scroll to the **Add as Needed** section and select the option to **Allow respondents to duplicate these grouped questions**.



The screenshot shows the "Add as Needed" configuration panel. It has a title "Add as Needed" and two checkboxes: "Allow respondents to duplicate these grouped questions as many times (up to the max, if set) as they need." (checked) and "Display a blank group if the question has not been answered." (unchecked). Below these are two sections: "Add Group Button Text:" with a button labeled "Add Another Attendee" and "Remove Group Button Text:" with a button labeled "Remove Attendee".

5. (Optional) **Display a blank group if the question has not been answered** is selected by default. If you'd like, you can uncheck this option. This will display the overall question text for your Custom/Contact Group with the Add Another button.

- (Optional) Customize your **Button Text**. In our example, we changed "Add Another" to "Add Another Attendee" and changed "Remove Item" to "Remove Attendee."
- (Optional) If you would like to limit the number of times these fields can be dynamically added, enter the max number in the **Max Repetitions** field and customize the **Max Repetitions Reached Message**. The Max Repetitions will be in addition to the initial display of the question. For example, if you put in a max of 4 repetitions, you could collect up to 5 responses to that question.

Add Group Button Text:

Remove Group Button Text:

Max Repetitions (Optional):

Max Repetitions Reached Message:

- Save Question once you have finished configuring the Add as Needed options.

Reports

In reports, each instance of the field is repeated and reported on. So, in our example, we collected up to 10 first names, so we have a series of First Name fields reported as appendices in the Summary Report.

Exports

As in reports, each field is repeated for each instance of the add as needed group.

U	V	W	X	Y	Z	AA	AB	AC
1:First Name	2:First Name	3:First Name	1:Last Name	2:Last Name	3:Last Name	1:Email Addr	2:Email Addr	3:Email Addr
bri	sorceress		hillmer	survey		sorceress@sgizmo.com	sorceress@sgizmo.com	
Kermit	Miss		The Frog	Piggy		kermit@sgizmo.com	misspiggy@sgizmo.com	
Fozzie	Gonzo	Rowlf	Bear	The Great	The Dog	fozzie@sgizmo.com	gonzo@sgizmo.com	rowlf@sgizmo.com
Swedish	Beaker		Chef			chef@sgizmo.com	beaker@sgizmo.com	

Incompatible Questions and Features

- The add-as-needed setting is not available for the following question types:

- Grid question types
- Dropdown Menu List
- Textbox List
- Semantic Differential
- Sliders and Slider List
- Signature
- The add-as-needed setting is not compatible with logic.
- The add-as-needed setting is not compatible with integrations that push data to another application e.g. Salesforce, Salesforce Marketing Cloud, Google Sheets.

Related Articles
