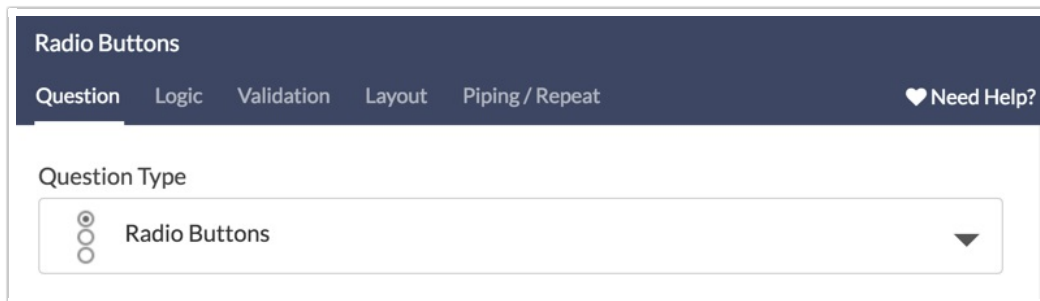


Create a Yes / No Question

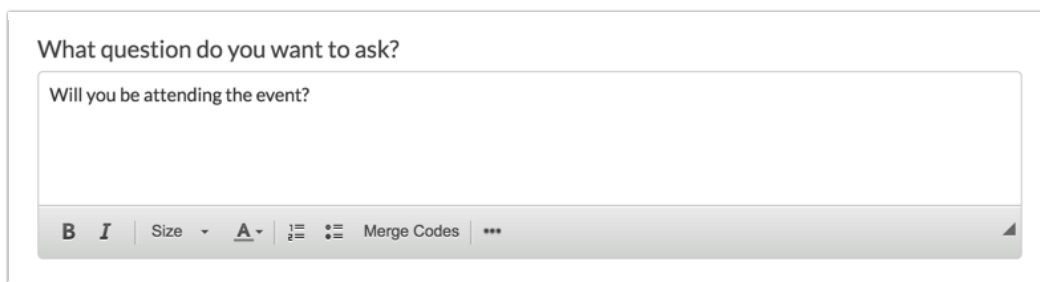
Need to create a Yes/No Question? Follow these 5 easy steps!

1. Click **Add New Question** at the bottom of the page. When the question editor panel opens, **Radio Button** will be selected by default in the **Question Type** dropdown menu. When asking a yes/no question you'll want to use this question type, as it is a single-select question. You can, if you wish, change it to a [Dropdown Menu question type](#), as this also only allows your respondents to select a single answer.



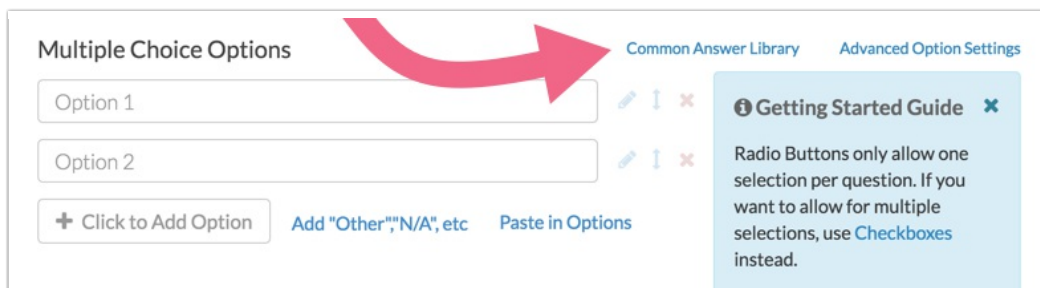
The screenshot shows the 'Radio Buttons' question editor panel. At the top, there are tabs for 'Question', 'Logic', 'Validation', 'Layout', and 'Piping / Repeat', along with a 'Need Help?' link. The 'Question Type' dropdown menu is open, showing 'Radio Buttons' as the selected option.

2. Next, enter the question you wish to ask.



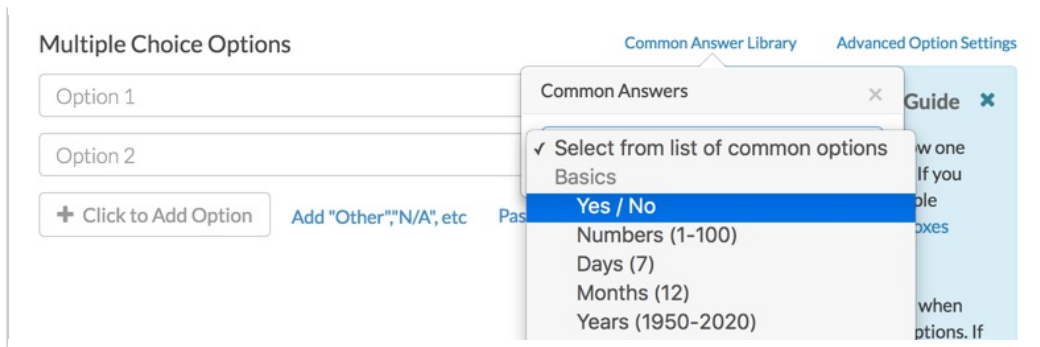
The screenshot shows the question editor panel with the text area containing the question 'Will you be attending the event?'. Below the text area is a rich text editor toolbar with options for bold, italic, size, color, and merge codes.

3. Click the **Common Answer Library** link.

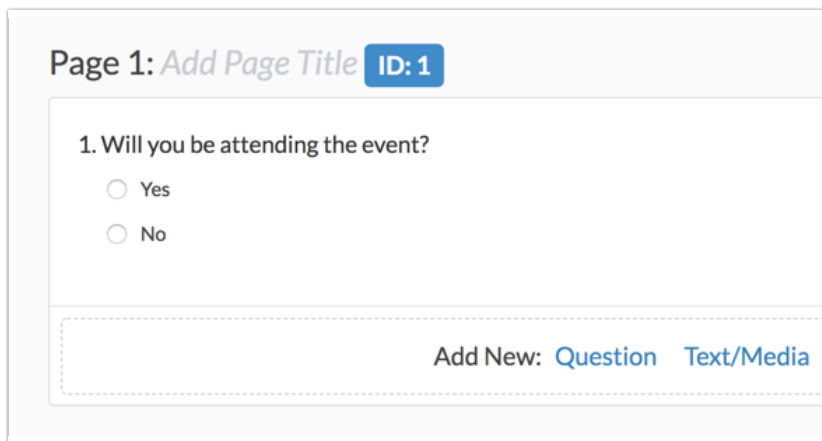


The screenshot shows the question editor panel with the 'Common Answer Library' link highlighted by a red arrow. The panel displays 'Multiple Choice Options' with two input fields for 'Option 1' and 'Option 2'. There are also links for 'Add "Other"/"N/A", etc' and 'Paste in Options'. A 'Getting Started Guide' popup is visible on the right, stating: 'Radio Buttons only allow one selection per question. If you want to allow for multiple selections, use Checkboxes instead.'

4. In the dropdown menu that appears select **Yes / No**. The default Option 1/2 answers will be replaced with Yes/No answers.



5. Make sure to **Save Question**. Et voila! you've just created a Yes/No Question!



Related Articles