

Reorder Questions

Drag and Drop a Question

To move a question, click and hold the crosshairs icon on the far right of your question. Then simply drag your question to its desired location and release.

The screenshot displays a survey editor interface with three questions. Each question has a unique ID and a label for its response type. On the right side of each question, there is a vertical menu with four action items: Edit, Move, Copy, and Remove. The 'Move' item is represented by a crosshairs icon.

- Question 1:** "Based on our customer service, how likely are you to recommend Acme to a friend or colleague?*" (ID: 34, Net Promoter Score). Response options are a scale from 0 (Not Likely) to 10 (Very Likely).
- Question 2:** "How long have you been a user of Acme Software?*" (ID: 61, Radio Buttons). Response options are radio buttons for "New User (Less than Three Months)", "3-6 Months", "6-12 Months", and "Experienced User (Greater than a Year)".
- Question 3:** "Please indicate your level of satisfaction with the Acme Support team:*" (ID: 60, Radio Buttons). Response options are radio buttons for "Very Dissatisfied", "Dissatisfied", "Neutral", "Satisfied", and "Very Satisfied".

Move a Question Using the Move-To Menu

If you want to move a question to a different page entirely, it's easier to access the **Move to** dropdown menu with a single left click on the crosshairs icon. Select the new location from the menu and the question will be moved as soon as you select it!

The screenshot displays a survey editor interface with two questions. The top question has a list of categories and a star rating grid. The bottom question has a star rating grid. On the right side of each question, there is a vertical menu with four action items: Edit, Move, Copy, and Remove. The 'Move' item is represented by a crosshairs icon.

- Question 1:** (ID: 55, Radio Buttons). Response options are radio buttons for "Web Search", "Product Review Site", and "Email Marketing".
- Question 2:** "Please rate the Support Staff at Acme in the following areas: Click on the number of stars to rate each item - 5 stars is best!*" (ID: 12, Star Rating Grid). Response options are star rating grids for "Promptness", "Courtesy", "Expertise", and "Enthusiasm".

Do you need to reorder entire survey pages? Visit the [Reorder Pages](#) article.

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